



Overbrook Community Association

Board of Directors

Meeting Date: Tuesday, May 12, 2026

Location: Overbrook Community Centre

MEETING MINUTES

Attendees: Anne Martin, Carolyn Blackett, David Behn, Mandy Metcalfe, Pat Bolduc, Scott Walker, Shekinah Manning, Selma Wannas

Absent: Pamella Mubeza

Guests: Véro Dupuis, Véronique Proulx, Francine, Steve, Aileyna

1. Call to Order
 - a. Pat B. called the meeting to order at 7:09 p.m.
2. Land Acknowledgement
 - a. Pat B. read the land acknowledgement.
3. Approval of the Agenda
 - a. **MOTION** moved by Anne M.
 - b. Seconded by Carolyn B.
 - c. Motion carried unanimously.
4. Approval of Previous Board of Directors Meeting Minutes (April 14, 2026)
 - a. **MOTION** moved by Scott W.
 - b. Seconded by Anne M.
 - c. Motion carried unanimously.
5. Treasurer's Report / Update
 - a. Pat B. addressed progress made regarding bank account issues and updates to signing authorities.
 - b. Final documents were to be updated on Wednesday, May 15, 2026, replacing Selma W., Pamella M., and Ismael A. as signing authorities with Pat B., Scott W., and Mandy M.
 - c. **ACTION:** Scott W. to complete outstanding payments to Heather Amys for the kiosk project, as well as payments owed to David Ferguson.
 - d. Anne M. and Pat B. informed community members that the funds currently in the bank account were obtained through community donations and grants for the rink and general community projects.
6. Corporations Canada
 - a. As of Monday, May 11, 2026, the new Board information was updated with Corporations Canada and a new access key was made available.
 - b. **ACTION:** Pat B. to add Anne M., and Mandy M. as managers on the Corporations Canada portal.
 - c. **ACTION:** Annual audit to be completed with Rhea B.
7. Website
 - a. A new form submission feature was made publicly available on the website.
 - b. **ACTION:** All Board Directors to complete "Get to Know Me" forms for the website.
8. Community Discussions
 - a. Board Directors and guests introduced themselves.
 - i. Véro D. informed attendees that the Bookmobile stops every Thursday at the Overbrook Community Centre from 2:00 p.m. to 3:00 p.m.

- ii. Véronique P. discussed her role as a Community Intake and Relations Specialist (CIRS) with the Ottawa Police Service (OPS) in the Central District, primarily working in the Donald Street area.
- 9. CAFES Report
 - a. David B. shared CAFES' partnerships with Ecology Ottawa and Bird Friendly Ottawa.
 - b. Anne M. became new CAFES liaison alongside David B.
- 10. Federation of Citizens' Associations of Ottawa
 - a. Pat B. confirmed that he will renew the membership with the Federation of Citizens' Associations of Ottawa.
- 11. Greening Initiative
 - a. Mandy M. explained the Youth Gardening Project and the recent Mother's Day activity.
 - b. Shekinah M. discussed challenges in obtaining Civic Funds through the Rideau-Rockcliffe Community Resource Centre (RRCRC) for the Youth Volunteer Program and Overbrook Day.
 - c. **ACTION:** Shekinah M. to follow up with Jen Coorsh from the RRCRC regarding Civic Funds and share Mother's Day flower pictures.
- 12. Planning Committee
 - a. Pat B. will complete Pre-Consultation Training with the City of Ottawa.
 - b. Anne M. explained the function of the Planning Committee and offered to connect interested members with City staff or former Board member Steven Boyle.
- 13. Upcoming Events
 - a. Municipal Elections Event
 - i. Carolyn B. shared that Danika Brisson would be a valuable resource for planning support.
 - ii. **ACTION:** Carolyn B. to follow up with Heather Amys regarding a Municipal Elections Event.
 - iii. Pat B. proposed planning a September event for candidates prior to the start of advance voting on October 16, 2026.
 - b. Overbrook Day
 - i. Carolyn B., Anne M., Mandy M., and Shekinah M. formed an Overbrook Day Committee.
 - ii. **ACTION:** Committee to select a date for Overbrook Day and notify the RRCRC.
- 14. Other Business
 - a. Overbrook Community Engagement Initiative
 - i. Carolyn B. shared interest in developing an accessible Overbrook Youth and Family Initiative to help build long-term community trust among families.
 - ii. Véro D. shared that the OCC offers many after-school programs and that the Ottawa Public Library (OPL) provides free activities.
 - iii. David B. shared that Ottawa Riverkeeper offers youth programs and family activities.
 - iv. Carolyn B. proposed a community field trip to the OPL St-Laurent Complex, including free pizza and pool activities.
 - v. Scott W. suggested a "Walk for Reading" activity to encourage parent participation alongside children. Véro D. emphasized the importance of ensuring parents have access to OPL library cards.

- vi. Aileyna shared that low-barrier activities are needed due to challenges associated with Ottawa Hand in Hand programs.
- vii. Pat B. suggested forming a small committee to support the initiative and present ideas to members. Carolyn B. and Anne M. volunteered to support the Overbrook Youth and Family Initiative.
- viii. Aileyna shared that local organizations and businesses such as Ottawa Community Housing, Soleil des Îles and Dumouchel Dumouchel Meat & Deli may be valuable food sponsors for Overbrook Day.
- ix. OCA to reach out to Ottawa Community Housing regarding support for Overbrook Day.

15. Community Discussion

- a. Scott W. raised concerns regarding verbal and physical violence involving children and youth at Lola Park and the OCC.
- b. Véronique P. explained that the OPS currently offers Neighbourhood Watch programs and encouraged residents to report concerns through the non-emergency line.
- c. Véro D. shares information regarding Tuesday morning coffee and tea gatherings at the St-Laurent OPL branch.
- d. **ACTION:** Mandy M. to post posters on community bulletin boards and Shekinah M. to promote the initiative on social media pages.
- e. Members discussed proposed residential developments, including two 20+ storey buildings and one 30-storey building near St-Laurent Boulevard, Aviation Parkway, and Donald Street. Steve and Francine shared that they had contacted the Mayor's Office and City Planner Margo Linker, including concerns regarding safety issues and increased traffic associated with new high-rise developments:
- f. Pat B. stated that Rawlson or Erin would likely attend the June 10, 2026 meeting, to address safety concerns. Anne M. noted that high-density development plans are being encouraged along the LRT corridor.
- g. **ACTION:** Pat B. to gather additional information regarding the June 3 public consultation for St-Laurent Boulevard developments.
- h. **ACTION:** Anne M. to connect with Steve and Francine for city development concerns.
- i. Anne M. asked Véronique P. about ANCHOR non-emergency substance-use support services at the Centretown Community Health Centre.
- j. Mandy M. confirmed with Aileyna that she has access to the Queen Mary / Lola bulletin board key.

16. Meeting Adjournment

- a. **MOTION** moved by Pat B.
- b. Seconded by Anne M.
- c. Meeting adjourned at 8:52 p.m. with unanimous approval.

Meeting minutes submitted by
Shekinah M.